**Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to**

**Prevent the Spread of COVID-19 and Mitigate Economic Impacts**

**Waiver Process and Recordkeeping Requirements:**

* Grantees must email notification to the attention of CPD Director Kimberly Nash at CPD\_COVID-19WaiverSFO@hud.gov
* The email notification must be sent *two calendar days* before the grantee anticipates using the waiver.
* In addition to the summarized, optional justifications provided under each waiver section below, grantees MUST update their program records to include written documentation of the specific conditions that justify the recipient’s use of the waiver, consistent with the justifications and applicability provisions provided in the COVID-19 Waiver Memos signed on March 31, 2020, May 22, 2020, and September 30, 2020. Provisions that are not specifically waived remain in full effect.

**Required Information (complete all fields):**

Entitlement Jurisdiction / CoC Recipient Organization Name:

Requestor Name and Title:

Phone Number: E-mail:

Declared-disaster area(s) where the waivers will be used:

Date on which the grantee anticipates first use of the waiver flexibility:

**Grantee will utilize the following waiver flexibilities (select all that apply):**

HOME, CDBG, HTF, ESG, and HOPWA Program Consolidated Planning Requirements:

[ ]  Citizen Participation Public Comment Period for Consolidated Plan Amendment [[1]](#endnote-1) *(in effect through end of 2020 program year)*

[ ]  Citizen Participation Reasonable Notice and Opportunity to Comment i *(in effect through at end of 2020 program year)*

Description supporting request for the waiver(s) (optional):

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CoC Program:

[ ]  Permanent Housing-Rapid Re-housing Monthly Case Management i, [[2]](#endnote-2), [[3]](#endnote-3) *(in effect through 12/31/2020)*

[ ]  Fair Market Rent for Individual Units and Leasing Costs i, iii *(in effect through 12/31/2020)*

[ ]  Disability Documentation for Permanent Supportive Housing i, iii (PSH)

[ ]  Limit on Eligible Housing Search and Counseling Services i *(in effect through 3/31/2021)*

[ ]  Housing Quality Standards (HQS) – Initial Physical Inspection of Unit i, iii *(in effect through 12/31/2020)*

☐ HQS – Re-Inspection of Units i *(in effect through 3/31/2021)*

[ ]  One-Year Lease Requirement i, iii *(in effect through 12/31/2020)*

[ ]  Permanent Housing Rapid Rehousing Limit to 24 Months of Rental Assistance ii

[ ]  Limit to be Eligible for Dedicated PLUS Project When Coming from Transitional Housing Being Eliminated ii *(FY2018 and FY2019 grants)*

[ ]  Assistance Available at Time of Renewal *(in effect through 12/31/2020)* ii, iii

[ ]  Third Party Documentation of Income *(in effect through 12/31/2020)* iii

[ ]  Suitable Dwelling Size and Housing Quality Standards iii *(in effect through 12/31/2020)*

[ ]  Coordinated Entry – Annual Ongoing Planning and Stakeholder Consultation iii *(in effect through 9/30/2021)*

[ ]  Homeless Definition – Temporary Stays in Institutions of 90 days or Less iii *(in effect through 3/31/2021)*

Description supporting request for the waiver(s) (optional):

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ESG Program:

[ ]  Re-evaluations for Homelessness Prevention Assistance i *(in effect through 3/31/2022)*

[ ]  Homeless Definition – Temporary Stays in Institutions of 90 days or Less iii *(in effect through 3/31/2021)*

Description supporting request for the waiver (optional):

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HOPWA Program:

[ ]  Self-Certification of Income and Credible Information on HIV Status i

[ ]  FMR Rent Standard i, ii *(in effect through 5/21/2021)*

[ ]  Property Standards for TBRA i, ii *(in effect through 5/21/2021)*

[ ]  Space and Security i

[ ]  Time Limits for Short-Term Housing Facilities and Short-Term Rent, Mortgage, and Utility Payments ii *(5/21/2021)*

Description supporting request for the waiver (optional):

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1. Included in 03/31/2020 Waiver Memorandum [↑](#endnote-ref-1)
2. Included and/or extended in 05/22/2020 Memorandum [↑](#endnote-ref-2)
3. Included and/or extended in 09/30/2020 Memorandum [↑](#endnote-ref-3)