



# TUCSON PIMA COLLABORATION TO END HOMELESSNESS CONTINUUM OF CARE COMMITTEES

The standing committees of TPCH are defined by Article VII of the TPCH Governance Charter available at [www.tpch.net](http://www.tpch.net). Committee composition is defined by the TPCH Operating Policy – Committee Composition available at [www.tpch.net](http://www.tpch.net).

## System Performance Evaluation Committee (SPEC)

### Composition

4 elected seats, 3 appointed seats, 2 appointed seats for persons with lived experience of homelessness within the past 5 years

### Committee Responsibilities

- Compiling and reviewing data to improve the performance of the entire Continuum of Care.
- Analyzing and sharing system performance data with the CoC Board and membership.
- Overseeing the process of conducting an gaps analysis annually; reviewing and sharing data from the gaps analysis with the CoC Board and membership.
- Working to enhance and expand community-wide services based on identified gaps and community need.
- Recommending to the CoC board proven strategies for prioritizing the use of Emergency Solutions Grant (ESG) funds; acting as the liaison between and among City, County, and State ESG funding sources.
- Evaluate the performance of the CoC Lead/Collaborative Applicant and HMIS Lead at least annually, and report evaluation findings to the CoC Board.

## Homeless Management Information Systems Committee (HMIS)

### Composition

4 elected seats, 3 appointed seats, 2 appointed seats for persons with lived experience of homelessness within the past 5 years

### Committee Responsibilities

- Reviewing and providing guidance to the CoC Board regarding TPCH's HMIS capabilities, software selection, and planning recommendations.
- Reviewing HMIS data quality to include data completeness and data accuracy and reporting this data to the CoC Board, membership, and HMIS participating agencies.
- Reviewing, updating, and overseeing policies and procedures concerning HMIS data and its use.

- Reviewing and recommending for approval the Point in Time Count, Housing Inventory Count, Annual Performance Report, Longitudinal System Analysis, System Performance Report, and other HUD data submissions to the CoC Board.
- Conducting on-going evaluation of HMIS system and gathering user feedback to improve the HMIS experience.

## **Continuum of Care Program Grant Committee (CoC)**

### **Composition**

4 elected seats, 3 appointed seats, 2 appointed seats for persons with lived experience of homelessness within the past 5 years. The Continuum of Care (CoC) Program Grant Committee shall be comprised of not more than 49% CoC Program grant recipients and/or subrecipients.

### **Committee Responsibilities**

- Monitoring CoC recipient and subrecipient performance; recommending performance improvement plans to the CoC Board.
- Recommending priorities and community strategies related to the use of CoC Program funds to the CoC Board.
- Developing and recommending performance improvement targets for CoC projects consistent with the CoC's adopted system performance improvement strategies.
- Reviewing, updating, and overseeing the implementation of the CoC's approved reallocation policies.

## **Diversity, Equity, and Inclusion Committee (DEI)**

### **Composition**

6 elected seats, 5 appointed seats, 2 appointed seats for persons with lived experience of homelessness within the past 5 years

### **Committee Responsibilities**

The Diversity, Equity, and Inclusion (DEI) Committee shall be responsible for:

- Collaborating with CoC Board and Lead Entities to plan and coordinate equity initiatives within TPCH with particular focus on issues of racial equity, LGBTQ+ inclusivity, and citizenship.
- Reviewing existing and proposed TPCH policies and practices; recommending strategies to increase representation from diverse stakeholders and prevent structural or systemic inequities prior to new policy adoption.
- Collecting and analyzing quantitative data regarding equity and inclusivity within the local homelessness response system.
- Issuing recommendations to improve equitable outcomes for all populations served through the local homelessness response system to the CoC Board.

- Collaborating with CoC Lead/Collaborative Applicant and HMIS Lead to issue periodic reports, at least annually, on efforts to address equity and inclusivity within the homelessness response system and the outcomes of those efforts.

## **Coordinated Entry Committee (CE)**

### **Composition**

4 elected seats, 3 appointed seats, 2 appointed seats for persons with lived experience of homelessness within the past 5 years

### **Committee Responsibilities**

- Recommending policies and procedures to improve and expedite the CE process to the CoC Board.
- Engaging in on-going planning and evaluation of the CE system at least annually.
- Expanding housing and service linkages including but not limited to education and employment services within the CE system.
- Expanding and improving coordination among outreach, shelter, diversion, and homelessness prevention and eviction prevention resources within the CE system.
- Monitoring participation and utilization of the CE system among CoC and ESG projects; reporting participation and utilization information to the CoC Board.

## **Youth Action Committee (YAC)**

### **Composition**

10 appointed seats youth and young adults under the age of 25 with lived experience of homelessness and housing instability.

### **Committee Responsibilities**

- Providing guidance and policy recommendations on the implementation, administration and oversight of services impacting youth who are experiencing homelessness or at risk of homelessness.
- Guiding ongoing planning of homeless youth services and oversee the Tucson/Pima County Coordinated Community Plan to Prevent and End Youth Homelessness.
- Providing a youth voice in decision making within the CoC.
- Developing and overseeing implementation of strategies to serve youth experiencing homelessness more effectively throughout the CoC.
- Assist in the development and design of applications for funding for youth homelessness projects.
- Integrating youth input throughout the CoC and coordinating youth focused activities with other committees, work groups, the HMIS Lead, and the CoC Lead/Collaborative Applicant.

## TUCSON PIMA COLLABORATION TO END HOMELESSNESS COMMITTEE MEMBERSHIP MATRIX – AREAS OF DESIRED KNOWLEDGE/EXPERTISE

System Performance Evaluation Committee	Homeless Management Information System Committee	Continuum of Care Program Grant Committee	Coordinated Entry Committee	Youth Action Committee	Diversity, Equity, and Inclusion Committee
<b>Total Seats: 7-9</b>	<b>Total Seats: 7-9</b>	<b>Total Seats: 7-9</b>	<b>Total Seats: 7-9</b>	<b>Total Seats: 10</b>	<b>Total Seats: 11-13</b>
<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• Emergency Shelter</li> <li>• Homelessness Prevention</li> <li>• Street Outreach</li> <li>• Transitional Housing</li> <li>• Rapid Rehousing</li> <li>• Permanent Supportive Housing</li> <li>• Navigation</li> <li>• Diversion</li> <li>• Evaluation/Data Analysis</li> <li>• Workforce Development</li> <li>• Behavioral Health</li> <li>• Criminal Justice</li> <li>• HUD funded services</li> <li>• VA or VA funded services</li> <li>• City or City Funded Services</li> <li>• County or County Funded Services</li> <li>• SAMHSA Funded Services</li> <li>• HHS Runaway and Homeless Youth Funded Services</li> <li>• State or State Funded Services</li> <li>• Privately Funded services</li> <li>• Youth Services</li> <li>• Family Services</li> <li>• Veteran Services</li> <li>• Chronic Homelessness Services</li> </ul>	<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• HMIS User(s) (mandated)</li> <li>• HMIS User(s) (non-mandated)</li> <li>• HMIS Agency Administrator(s)</li> <li>• Non-HMIS User Evaluation/Data Analysis</li> <li>• Health/behavioral health authority</li> </ul>	<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• Safe Haven</li> <li>• Transitional Housing</li> <li>• Rapid Rehousing</li> <li>• Permanent Supportive Housing</li> <li>• Philanthropy</li> <li>• Non-CoC Homeless Services</li> <li>• Non-CoC Aligned Systems (education, healthcare, etc.)</li> <li>• Youth Services</li> <li>• Family Services</li> <li>• Veteran Services</li> <li>• Chronic Homelessness Services</li> <li>• Domestic Violence Services</li> <li>• Human Trafficking Services</li> </ul>	<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• Outreach</li> <li>• Coordinated Entry Access Points</li> <li>• Behavioral Health Authority</li> <li>• Emergency Shelter</li> <li>• Youth Services</li> <li>• Family Services</li> <li>• Veteran Services</li> <li>• Chronic Homelessness Services</li> <li>• Homelessness Prevention</li> <li>• Supportive Housing Services</li> <li>• Rural Services</li> </ul>	<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• Transgender/Gender Non-Conforming</li> <li>• Pregnant/Parenting</li> <li>• School Enrolled</li> <li>• Employed/in workforce program</li> <li>• Not education or employment engaged</li> <li>• Current/past child welfare involvement</li> <li>• Current/past justice involvement</li> <li>• Current/past experience with commercial sexual exploitation and/or human trafficking</li> <li>• Current/past substance use</li> </ul>	<ul style="list-style-type: none"> <li>• Lived experience</li> <li>• Diversity (race, ethnicity, sexual orientation, gender identity)</li> <li>• Continuum of Care Program</li> <li>• VA or VA funded services</li> <li>• Behavioral health</li> <li>• City or City funded services</li> <li>• County or County funded services</li> <li>• State or State funded services</li> <li>• Faith Leader</li> <li>• Immigration Advocacy /Services</li> <li>• Evaluation/Data Analysis</li> <li>• Community-led groups representing interests of POC, LGBTQ+ people, and non-citizens</li> </ul>