



## COMMITTEE REPORT

### TUCSON PIMA COLLABORATION TO END HOMELESSNESS

**Committee Chairs:** Please complete and submit committee reports to [tpch@tucsonaz.gov](mailto:tpch@tucsonaz.gov) not more than 5 business days after each committee meeting. Completed reports will be made available to the committee and forwarded to the TPCH Board for review. Please do not change the format of the Committee report.

#### Committee Name

Diversity, Equity, Inclusion

#### Committee Chairperson: Name, Organization Represented (if applicable)

Steph Santiago

#### Committee Vice-Chairperson: Name, Organization Represented (if applicable)

Kristina Abril

#### Meeting Date:

**Committee Activities:** *In bullet format, identify the committee's current areas of focus and status. Provide an update on the status of any committee responsibilities assigned through the TPCH charter and included in the annual committee plan.*

- Governance Review and Drafting Amendments related to recent executive orders
- Making suggestions to CoC Board regarding future of DEI Committee
- Participate in TPCH Strategic Planning

**Areas of Concern:** *Describe any goals not met, activities that are behind schedule, or other areas of concern that are posing a challenge to the committee.*

- Compliance with executive orders

**Near-Term Plans:** *In bullet form, outline the committee's near-term activities and plans.*

- Continue making suggestions on the future of DEI Committee
- Continue reviewing community and equity issues
- Continue participating in strategic planning

**Motions to the Board:** *If you are presenting a formal motion for Board consideration this month, you should first discuss with your staff liaison. State the motion here, using the following format. "The \_\_\_\_\_ Committee recommends that the TPCH Board....." In addition to providing the formal motion, include a brief background description and summary of the purpose of the motion. If the motion is time-sensitive because of HUD or TPCH deadline, please indicate this.*

- Approve minutes/agendas
- Appoint Joanna Wong to committee

#### Report completed by:

Kyle Kerns

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Date:

5/14/2025

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## TUCSON PIMA COLLABORATION TO END HOMELESSNESS COMMITTEE / COALITION REPORT TO THE COC BOARD and/or GENERAL COUNCIL

COMMITTEE NAME: Coordinated Entry

### **Motions Passed by committee since last General Council Meeting**

- Elected Dia Nonaka to the Committee
- Approved the script change for Housing Questionnaire to include DV script and move the DV question to bottom of the questionnaire
- Approved the launch date of the Housing Questionnaire to 3/17/25 with an end date of the VI-SPDAT being 6/16/25 if 66% of assessors have been trained by 3/17/25. If necessary, an emergency vote will be held to extend the launch date to 3/31/25 with a new end date of 6/30/25.
- The Referral to Batch Matching Policy was approved
- Approval of updating the language on the script and housing questionnaire

### **Updates on Committee's Essential Functions**

- Working on updating CE transfer policy to reflect provider expectations surrounding transfers.

### **Updates on New Projects**

- Housing Questionnaire implemented
- Batch Matching Policy implemented

### **Committee Representative for General Council:**

- Anna Billings



## TUCSON PIMA COLLABORATION TO END HOMELESSNESS COMMITTEE / COALITION REPORT TO THE COC BOARD and/or GENERAL COUNCIL

COMMITTEE NAME: CoC Program Grant Committee

### **Motions Passed by committee since last General Council Meeting**

N/A

### **Updates on Committee's Essential Functions**

The CoC Program Grant Committee (PGC) supports the CoC by monitoring funded projects for performance, identifying projects experiencing challenges, and offering support and technical assistance to projects as needed. Through reports and recommendations, the PGC supports the Board and stakeholders (ex. review committees) to make informed decisions around CoC funding, reallocations, and strategy.

The committee has lately increased its focus on creative and efficient ways to offer support and technical assistance to funded projects. Along those lines, we identified two performance indicators - reducing returns to homelessness and prompt access to housing – as our primary focus for support and intervention. We also adjusted our monthly meetings to spend less time on report and data analysis and more time on conversation with funded projects to gain context about issues and discuss challenges, opportunities, best practices, and actionable strategies, particularly related to those two indicators.

We are now exploring a new monitoring framework that would include annual Performance Improvement Plans (PIPs), annual site visits, quarterly cohort conversations, and monthly case conferencing meetings for program supervisors – most of those activities are already underway and outlined below.

### **Updates on New Projects**

- **Quarterly Conversations (Boots on the Ground sessions):** In 2024, the PGC launched quarterly "Boots on the Ground" conversations, scheduled after each General Council meeting. Each session is designed to facilitate learning and discussion of shared challenges, best practices, and resources among CoC projects. Most sessions include a presentation or provider panel discussion, followed by breakout conversations to share experiences, strategies, and ideas. Topics are drawn from trends noted in PGC site visits, check-in conversations, and quarterly reports. Any interested community members are welcome, but CoC-funded projects are required to have at least one staff member attend. Sessions may be especially beneficial for frontline staff, program managers, and individuals with lived experience in the homelessness space. Our February session brought together about 28 individuals from 7 organizations and focused on increasing income, with presentations from two local workforce development programs and breakout sessions for networking and conversation.
- **Site Visits:** After conducting YHDP site visits in Summer 2024, the PGC continued site visits to funded PSH and RRH programs early in 2025. The goal of these visits was to gain context around what is happening day-to-day in CoC-funded programs and learn more about successes, challenges, and opportunities, through conversation with key staff and participants. The site visit is designed to

be a 1:1 conversation specific to an organization's funded project(s). Each site visit included at least two members of the PGC, one staff member from the City of Tucson's CoC Lead Team, and at least one person from TPCH's Lived Experience Committee (LEC), in conversation with project staff and program participants. 1-2 hours of conversation with project staff, and ~ 1 hour with program participants. During this round of site visits, we met with four agencies, discussing eight funded projects and meeting with 30 project staff members and 5 project participants. Findings from the site visits will be reviewed in today's Boots on the Ground session after the General Council meeting.

- **Housed Case Conferencing Pilot for Supervisors:** To support our priority performance indicator of reducing returns to homelessness and the CoC-wide Move On Strategy, the PGC plans to launch monthly case conferencing sessions for funded RRH project supervisors (ex. managers) in June. At these sessions, staff will be asked to share details about at least one "thriving" individual on their current caseload and 1-3 "vulnerable" individuals (particularly those enrolled ~9 months). The goal of the sessions will be for supervisors to brainstorm and crowdsource ideas for best supporting clients toward housing stability as their program participation winds down. More info and a calendar invite to come soon!

**Committee Representative for General Council:** Lisa Floran



## TUCSON PIMA COLLABORATION TO END HOMELESSNESS COMMITTEE / COALITION REPORT TO THE COC BOARD and/or GENERAL COUNCIL

### COMMITTEE NAME: System Performance & Evaluation

#### **Motions Passed by committee since last General Council Meeting**

**Meeting on 3/11: Motion:** to approve the Consent Agenda and February 11, 2025, meeting minutes. Made by Michael M., seconded by Keith B.

Motion passes with 5 in favor, 0 opposed and 0 abstentions.

**Motion:** to elect Keith Bentele as Chair and Louisa Osborn as Vice Chair of the System Performance Evaluation Committee. Made by Michael M., seconded by Laura

Motion passes with 5 in favor, 0 opposed and 0 abstentions.

**Meeting on 4/8: Motion:** to approve the Consent Agenda and March 11, 2025, meeting minutes. Made by Keith B., seconded by Paula D.

Motion passes with 5 in favor, 0 opposed and 0 abstentions.

**Meeting on 5/13:** No motions as quorum was not reached.

#### **Updates on Committee's Essential Functions**

SPE Committee engaged in bi-annual monitoring of the HMIS lead in our 3/11 meeting. In general, feedback was positive. That said, the committee is trying to better understand the reporting being provided by the HMIS lead's office to various committees and has requested an inventory of current reporting to improve awareness of information already being provided and to improve distribution of such information within TPCH. In addition, the committee is trying to figure out the best ways that AzHAC (the "Arizona Housing Analytics Collaborative") can support the reporting needs of the CoC in addition and in collaboration with the HMIS lead.

In our 4/8 meeting the SPE committee reviewed a presentation on the recently released LSA "Longitudinal System Analysis" report submitted to HUD by the HMIS lead for FY2024. Major takeaways from this presentation were:

- The proportion of households exiting from Emergency Shelter programs to permanent housing destinations is low (26% in FY2024) and the majority of households served in the CoC are served in ES (roughly 2,500 households).
- Returns to homelessness amongst those who exited to a PHD two years prior was 5% an improvement relative to 9% in the previous fiscal year
- Of the folks who exited to a temporary destination (from any program) in FY2024, 28% of them returned to homelessness

In our 5/13 meeting, the SPE committee reviewed a new System Performance Measures report compiled by Bentele & Shuman at SIROW. The committee discussed recommendations for the HMIS lead and COC leads based on prior meetings, and engaged in a conversation about priorities for the CoC to inform strategic planning.

#### **Updates on New Projects**

The SPE committee is reviewing and guiding the work of AzHAC which performing analyses on behalf of TPCH, in the May meeting the SPE committee reviewed an analytical plan for a statewide demographics dashboard based on HMIS data (using data that is already being provided to DWEL).

The SPE committee is developing (in collaboration with AzHAC) a new quarterly monitoring process to better inform both the SPE & CoC\_PG committees.

**Committee Representative for General Council:**

Keith Bentele



# TUCSON PIMA COLLABORATION TO END HOMELESSNESS COMMITTEE/COALITION REPORT TO THE COC BOARD AND / OR GENERAL COUNCIL

## **Community Outreach and Housing Navigator Coalition**

### **Motions Passed by committee since last General Council Meeting**

NA

### **Updates on Committee's Essential Functions**

We have changed format of this coalition to implement the batch matching process. Case Conferencing. Pre-tenancy, tenancy and outreach education

### **Updates on New Projects**

Coordinated outreach and batch matching, new assessment tool

### **Committee Representative for General Council:**

Kimberly





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### Committee Name

Lived Experience Council

### Committee Chairperson: Name, Organization Represented (if applicable)

### Committee Vice-Chairperson: Name, Organization Represented (if applicable)

### Meeting Date:

**Committee Activities:** *In bullet format, identify the committee's current areas of focus and status. Provide an update on the status of any committee responsibilities assigned through the TPCH charter and included in the annual committee plan.*

- Finalize and publish general feedback form for TPCH
- Ongoing pro-social event planning

**Areas of Concern:** *Describe any goals not met, activities that are behind schedule, or other areas of concern that are posing a challenge to the committee.*

- Increase LEC awareness of/participation with other TPCH Committees

**Near-Term Plans:** *In bullet form, outline the committee's near-term activities and plans.*

- Ongoing pro-social event planning
- Review policy and system changes

**Motions to the Board:** *If you are presenting a formal motion for Board consideration this month, you should first discuss with your staff liaison. State the motion here, using the following format. "The \_\_\_\_\_ Committee recommends that the TPCH Board....." In addition to providing the formal motion, include a brief background description and summary of the purpose of the motion. If the motion is time-sensitive because of HUD or TPCH deadline, please indicate this.*

- Approve minutes/agenda
- Approve general TPCH feedback form for publication

### Report completed by:

Kyle Kerns

### Date:

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5/14/2025

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### COMMITTEE NAME: HMIS Committee

#### **Motions Passed by committee since last General Council Meeting**

- The committee voted in February to move to a hybrid model, to become effective at the March meeting, with the caveat that should participation wane, the committee will revisit attendance modality in the future.
- The following people were approved to fill mid-term vacancies:
  - Phil Pierce
  - Sara Weis
  - Melissa Quihuis-Norzagaray
- The committee approved the request from AZCAH to receive HMIS data directly instead of via DWEL since the DWEL ROI has not been finalized yet. This will have the effect of expediting the data analysis that will be used to cross-reference data in order to better match people to housing project
- The committee approved that RFP for a (possible) new HMIS vendor.

#### **Updates on Committee's Essential Functions**

- After a lengthy hiatus, monthly HMIS Agency Admin meetings resumed in February in the form of technical assistance/learning modules. These hand-on sessions allow for deeper dives into overcoming barriers faced by HMIS users. The sessions are attended by each agency's HMIS Admin in order to take the learning back to the HMIS users at their respective agencies. The topics are suggested by HMIS users, Agency Admins, the HMIS Committee, and the HMIS Lead Agency based on patterns or concerns in various areas. Expected outcomes include improved quality and completeness of data entered into HMIS.
- We are in the process of creating a separate Agency Agreement and End User License Agreement for entities to have read-only access to HMIS who don't need the ability to enter/change/delete data.
- We have started discussing our priorities for the upcoming Strategic Plan.

#### **Updates on New Projects**

- We developed a form and supporting policy for program participants to request their own HMIS records. The document went to the Lived Experience Council (LEC) for review. The committee will be considering the LEC's comments and voting on the final document during the June meeting.

#### **Committee Representative for General Council**

Megan Sanes, City of Tucson