**TUCSON PIMA COLLABORATION TO END HOMELESSNESS
GENERAL COUNCIL MEETING MINUTES DRAFT 8/8/2024**

MINUTES OF MEETING

Roll Call
Taylor Miranda, Continuum of Care (CoC) Treasurer welcomed attendees and conducted roll call for voting members. A quorum was obtained with 26 of 32 voting members present *(attendance recorded below).*

Community Celebrations
General Council attendees gave announcements and updates and celebrated recent successes.

Consent Agenda and Meeting Minutes
Continuum of Care (CoC) Board Treasurer Taylor M. opened the floor for community introductions and brought the first motion to approve the agenda and previous meeting minutes for a vote.

Motion: To approve the current agenda and General Council minutes from May 9, 2024. Made by Danell Jessup, seconded by Valerie Grothe.

Motion passes with 26 in favor, 0 opposed, and 0 abstentions.

CoC Lead Updates
Elaine MacPherson provided the CoC Lead updates. To update General Council on CoC Finances, Elaine M. provided the following information.

General Fund Report Outs:	Amount reported	Total expenses since last GC	Total incoming amounts since last GC	Net	Date
Quarter 1 General Council Meeting	$39,429.00	$0.00	$0.00	$0.00	11/9/2023
Quarter 2 General Council Meeting	$36,611.10	$13,167.90	$10,350.00	-2,817.90	2/15/2024
Quarter 3 - General Council (Annual Meeting)	$173,900.98	$15,436.00	$133,890.41	$118,454.41	5/9/2024
Quarter 4 - General Council Meeting	$174,060.13	$55,665	0	-$55.665	8/8/2024

The TPCH Prevention and Rapid Resolution Funds are still available but are beginning to run low. To stretch this funding for as long as possible, the assistance distributed to the community is capped at $22,000 weekly.

As a result of the statewide HMIS Evaluation, the three Continua of Care across the state of Arizona are collaborating to investigate all three continua using the same HMIS platform to streamline data collection and standards across the state.

The HMIS Committee has approved the recurring data transfer from TPCH HMIS to the Data Warehouse Enterprise for Linkage – Arizona (DWEL-AZ) for care coordination.

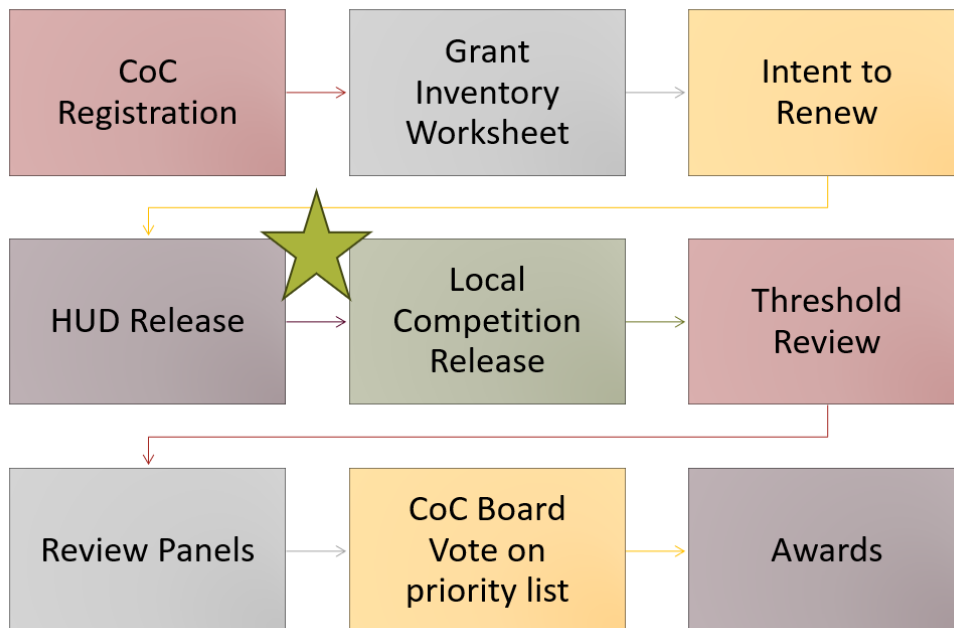**Housing Central Command (HCC) Updates**
Mari Vasquez provided the Housing Central Command (HCC) updates. The HCC Initiative is still working to house unsheltered individuals straight from the encampment. Currently, the team is working to move people in with Housing Choice Vouchers (HCV). These vouchers can help move people directly into a public housing unit rather than being delayed while looking for other housing units or apartments.

HUD Notices of Funding Opportunity (NOFO)
• **CoC Builds NOFO**
• **CoC Annual Program NOFO**
Elaine M. announced that there are two Notices of Funding Opportunities open concurrently, the CoCBuilds NOFO, which is an opportunity for TPCH to submit one application to acquire, build, or rehabilitate Permanent Supportive Housing (PSH) units, and the CoC Annual Program NOFO, which serves as TPCH's annual application for CoC Funding. TPCH has reached out to local tribal organizations to invite them to apply for the CoCBuilds NOFO. If a tribal entity does apply, TPCH will be able to submit two applications–one from the tribal organization and the second from another organization.

Notices of Funding Opportunity (NOFO) has been released and that the CoC lead is working to determine changes from previous NOFO's so the CoC Lead can update the local competition accordingly. Once the competition materials have been finalized, the CoC Board will meet to review and approve them. The below graphic shows where in the NOFO process TPCH currently is, represented by the star.

Committee and Coalition Updates

All Committees and Coalitions provided summaries of their Annual Actions Plans that were created at the TPCH Retreat on July 23, 2024 (attached).

New Business/Announcements

The CoC Lead announced they are hard at work on the NOFO and will keep the community updated throughout the process.

Meeting adjourned at 2:30pm
Minutes prepared by Jesus Federico

Attendance: *Quorum was reached with 26 of 32 total TPCH members with voting privileges. Members with active voting status are indicated with an asterisk.*

Organization	Name
Southern Arizona AIDS Foundation*	Christopher Charles
United Way Tucson*	Elizabeth Cozzi
Town of Marana*	Christine Byler
New Spirit Lutheran Church	Laurie Bernard
Youth On Their Own*	Ana Lucero
Youth On Their Own	Shay Cameron Mar
Arizona Behavioral Health Corporation*	Kris Weaver Gould
Community Bridges Inc	Elisa Gomez-Garcia
International Rescue Committee	Anna Diaz
Primavera Foundation*	Danell Jessup
Arizona Pet Project*	Margaret Palmer
The Salvation Army*	Eric Hill
English Class Works	Elaine Yee
Old Pueblo Community Services*	Philip Pierce
Primavera Foundation	Michael Macrie-Shuck, Ph.D.
University of Arizona SIROW*	Keith Bentele
Old Pueblo Community Services	Lindsay Eulberg
Our Family Services*	Colleen McDonald
Banner University*	Sara Hernandez
City of Tucson*	Noemi Santana
Community Partnership of Southern Arizona	Nilsa Fairchild
Compass Affordable Housing*	Louisa Osborn
Pima Council on Aging*	Rae Vermeal
Southern Arizona VA Health Care System*	Jennifer Premer
Family Housing Resources*	Kristen Quinnan
Pima County	Breanna Milburg
La Frontera*	Valerie Grothe
Marana Health Care Center*	Doreen Peters

Patient Experience Consulting LLC	Sarah Ascher
Catholic Community Services*	Rhanda Mejia
Community Bridges, Inc	Heather Dow
City of Tucson	Mayra Gamez
Pima County*	Karina Islas
Arizona Complete Health*	Patti Scott-Lope
Pima County Public Library	Jessica Miesner
Old Pueblo Community Services	Anna Billings
Emerge Center Against Domestic Violence*	Tamicah Jones
The Salvation Army	Kimberley Graham
Connections Health Solutions	Taylor Miranda
Interfaith Community Services*	Tom McKinney
Esperanza En Escalate*	Allison Stoner
HOM Inc.*	Lexy Jones
self	Steph Santiago
self	Lee Barnhill
self	Simikka Milligan
self	Amanda Sampsel
self	Stacee Sivley

TPCH System Performance Evaluation Annual Action Plan

Complete Gaps Analysis

- Plan for and implement Gaps analysis

-Review data

-Provide recommendations to TPCH Board regarding community Gaps

-Annually

HMIS Lead & CoC Lead Monitoring

- Plan for and assign individuals to complete monitoring of each Lead entity

- Annually

Review system wide data (CoC & ESG) and share recommendations to improve the perfomance of the CoC

- Review quarterly monitoring data

-Provide recommendations to improve outcomes

-Review Quarterly

Examine system-wide outcomes through a racial/ethnic lens

- Performance Equity Tracker

-HMIS data

-Make recommendations based on any inequities found in the data for participants served

-Review Quarterly

TPCH Coordinated Entry Committee Annual Action Plan

Finalize new Coordinated Entry Assessment (Create script for assessors, rollout new tool, provide training to assessors, monitor)	Complete Coordinated Entry Annual Evaluation	Implement Batch Matching Policy	Monitor and evaluate agencies referral to housed timeline	Partner with Public Housing Authorities and other subsidized/affordable housing programs to facilitate move-on from supportive housing services	Coordinate street outreach and housing navigation services to connect unsheltered people with temporary and permanent housing services	Adopt targeted case conferencing strategies focused on identifying and accelerating access to temporary and permanent housing
- Complete analysis of Test Tool and launch - Review process at monthly meetings and make changes as neccesary	- HUD Coordinated Entry guidance - October, 2024 and annually thereafter	- Obtain sample policies regarding batch matching from other CoCs and implement into TPCH CE Policies and Procedures - November, 2024	- HMIS Data -Review Quarterly	-Review Quarterly	- Work with COT Housing First Team and other Outreach Providers to facilitate navigation and outreach strategies to move participants from Street to housing -Review Quarterly	- Implement new case conferencing strategies utilized in HCC efforts in Youth and Chronic Case Conferencing meetings. -November, 2024

TPCH Coordinated Entry Committee Annual Action Plan (continued)

Coordinate with victim services and temporary housing providers to rapidly shelter persons experiencing or at heightened risk of violence, abuse, and/or victimization in unsheltered environments

Continue updating policies and procedures to ensure assessors are trained and sharing the same information with clients

- Continue work with VSP. Implement new DV Coordinated Entry plan community wide

January, 2025

- Review assessment data quarterly to ensure policies and procedures are being followed.

- Review Quarterly

TPCH CoC Program Grant Committee Annual Action Plan

Monitoring CoC recipient and subrecipient performance; issuing performance improvement plans to the CoC Board	Recommending priorities and community strategies related to the use of CoC Program funds to the CoC Board	Developing and recommending performance improvement targets for CoC projects consistent with the CoC's adopted system performance improvement strategies	Reviewing, updating, and overseeing the implementation of the CoC's approved reallocation policies	Support peer leading opportunities to share challenges, ideas, best practices between agencies
- Identifying projects not meeting performance standards and issuing Performance Improvement Plans quarterly - Reviews agency PIP responses and provides technical assistance - Site visits - Ongoing, quarterly	- Report to Board if recommending a change in funding priorities - Identify underspending project and support with strategies (reallocation or spend down) - Ongoing, annually	- Discussions with SPE to draft recommendations report for Board of trends and changes to performance improvement targets - Ongoing, annually	- Report to Board about recommendations in changing policies - Recommendations about reallocations as necessary to Board - Having biannual joint meetings with SPC and making recommendations - Ongoing, Annually	- Open Technical Assistance sessions to a larger audience - Ongoing, Annually

TPCH DEI Committee Annual Action Plan

Partner with Tribal government and Native American organizations to improve housing access and utilization among Native American residents

- Reach out to Native leaders and ask if members from DEI could attend a tribal council.

March 2025

Promote racial humility, anti-racist approaches, and community-centered service models through training, technical assistance, and program evaluation.

- The PET (Performance Equity Tracker) will be given twice a year to rate organizations in TPCH for inclusivity, accessibility, and services.

(work with the Program Grant committee)

Promote racial humility, anti-racist approaches, and community-centered service models through training, technical assistance, and program evaluation.

Review and remove outdated language in TPCH website and Paperwork

-Quarterly

Address racial inequity and other disparity in housing and service access and outcomes.

- Which agencies have peer supports and gather data from thos organizations to review how effective peer support is.

- April 2025

Address racial inequity, addressing ableism and other disparities in housing and service access and outcomes.

- Have 3 work groups of Peer support, case managers and Supervisor to ask what is working, what are the difficulties and changes they would like to see

- Take a full year

TPCH HMIS Committee Annual Action Plan

Distribute resources and information related to homelessness data, research, innovation, and other developments at local, state, and national level	Evaluate and address inequities in discharge from shelter and supportive housing programs impacting Black, Indigenous, and People of Color, LGBTQ+ people, and non-citizens	Provide transparent and timely reporting of homelessness and homelessness response system data to the community	Produce relevant, transparent, and timely local data and reports for use in decision-making, system evaluation, and planning	Provide comprehensive menu of on-demand training and professional development resources for member agency staff	Strengthen coordination with aligned systems to address long-term housing and service needs for older adults, youth, crime victims, and other higher-risk populations	Convene and collaborate with other Continuums of Care to engage in coordinated advocacy and share resources and best practices
- Sharing incoming information, reports, and notices to the HMIS User listserv, Agency Admin listserv, and Coordinated Entry listserv - As needed, annually at minimum	- Program Equity Tracker report - Annually at minimum	- Creating an index of all reports generated to identify frequency - Monthly, quarterly, biannually, annually	- Publish an inventory of units and beds available in programs - Starting with Housing Inventory Count data, can be updated in real time	- Trainings uplaoded to the TPCH Online Learning Center, calendar of HMIS Trainings - Monthly	- Forming connections and integrating with AHCCCS data system to facilitate better care coordination - March 2025	- Committee Member joining HMIS Governance Collaborative with Maricopa Regional CoC and Balance of State CoC - Fully implemented by 2025-2026