



## TUCSON PIMA COLLABORATION TO END HOMELESSNESS GENERAL COUNCIL MEETING MINUTES **DRAFT** 11/13/2025

### MINUTES OF MEETING

#### Welcome and Roll Call

Lisa Floran, TPCH Board Chair, welcomed attendees and conducted roll call for voting members. A quorum was obtained with 20 of 23 voting members present.

#### Consent Agenda and Meeting Minutes

Lisa F. opened the floor for community introductions and brought the first motion to approve the agenda and previous meeting minutes for a vote.

Motion: To approve the current agenda and General Council minutes from August 15, 2025. Made Bernadette Unterbrink, seconded by Keith B.

*Motion passes with 19 in favor, 0 opposed, and 0 abstentions.*

#### Community Celebrations-Megan

General Council attendees gave announcements and updates and celebrated recent successes.

- Laurie- New Spirit Lutheran Church helped 366 kids at 5 different schools with food. Providing hygiene, medical services, fed 100 people within one day, emergency food boxes. Food to-go while Supplemental Nutritional Assistance Program (SNAP) is not being provided.
- Lisa F.-City-wide adoption hearing for Middle Housing occurred November 12<sup>th</sup>. It was recommended by them planning commission. This will allow for more housing within the city.
- Rae V.- Pima Council on Aging (PCOA) got another round of funds to help with emergency housing stabilization for people age 60 and older as long as there is a longer-term plan.
- Al S.- Lived Experience Council (LEC) went to event in Washington DC- sent by SIROW. Please talk to her for more details.
- Danell J.- Primavera gave an update on successes in their housing programs.
- Jessica M.- Our Space Program will have events 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month in 2026. Visit library for more details. December 11<sup>th</sup> they will have a music event. They are also partnering with El Rio for Peer Support and pizza.

#### CoC Lead Updates-Elaine

Kat Davis, CoC Lead Team Manager, provided the CoC Lead updates.

#### Financial updates:

City of Tucson is fiduciary for TPCH. Went over eligible costs and sources. Current totals for these accounts are as follows:

TPCH Fiduciary- General	\$31,165.81	Childcare costs, gift cards, food
TPCH Fiduciary- LLE	\$86,475.00	Hold fees, risk mitigate funds, shallow subsidies
TPCH Fiduciary- HCC Flex Fund	\$5,463.27	furniture, storage units, paying old ledgers
TPCH Fiduciary- GFF Admin	\$10,614.40	admin fees from CiC
TPCH Fiduciary- YAC	\$5,115.00	YAC stipends

Emergency Blankets:

These blankets are provided annually by the Department of Defense. This communication was hindered by the federal government shutdown, and we have conducted outreach. New shipment not yet arranged, but community wide blanket pickup happening Monday, November 17<sup>th</sup> from 10am-12pm, with 6 boxes per agency.

Committee changes:

The Continuum of Care (CoC) Board voted to combine the System Performance Evaluation Committee and CoC Program Grant committee into one larger committee, the System Performance Monitoring Committee (SPM).

This was accompanied by another change requested by the TPCH strategic planning process to create a new Prevention and Stabilization Committee (PSC). This committee will focus on housing retention strategies at the system and project level.

Motion: to accept draft changes to the TPCH Governance Charter to reflect update to committees. Made by Rae Vermeal, seconded by Keith Bentele.

*Motion passes with 19 in favor, 0 opposed, and 0 abstentions.*

TPCH Unsheltered Initiative:

Elaine MacPherson shared that the TPCH Unsheltered Initiative has housed 206 people total in all encampments, and 43 folks from the 100 Acres encampment. Decommission for this encampment is scheduled for Tuesday, November 18<sup>th</sup> and shelter and outreach providers have been onsite to offer all available shelter resources for those who did not receive a housing referral (72 folks total). Outreach has been at 100 Acres since July engaging in housing. Now transitioned to shelter engagement for any remaining folks. Housed 206 people from all HCC encampment initiatives.

TPCH Unsheltered Initiative debrief with core team and leadership to be scheduled to unpack successes, challenges of launch, and identify strategies moving forward. With conclusion of dedicated funds, need to explore bifurcated strategies for addressing both sheltered and unsheltered homelessness through mainstream system funds.

Point in Time Count:

Happening Wednesday, January 28, 2026. Recruiting team leads currently. All agencies that receive CoC or ESG funding are contractually obligated to volunteer a staff member as a team lead. Regular volunteer registration opens in December.

### **Homeless Management Information System (HMIS) Lead Updates**

HMIS Lead Susanna Rodriguez reported team updates. The HMIS Lead is working on the annual Longitudinal Analysis. They are working on data clean-up. January 16, 2026, is when the final draft is due. They will provide explanations for any errors leading up to the final due date.

#### **CoC Board Updates:**

- Lisa F. requested folks register for PIT Count team lead position. Erin R. hired for contracting to support PIT Count.
- Green River selected as new statewide HMIS vendor by all three continua of care.
- Strategic planning updates include the now draft copy available for public comment. Comments are being collected until 11:59PM on November 30, 2025.
- Advocacy has been happening at the CoC Board level and at the subcommittee level. 8 letters have been sent to electeds at all levels on threats, challenges. Members have also attended several local community meetings, such as on STAR Village and new developments on South 10<sup>th</sup> avenue. Continued opportunities to weigh in exist with the City of Tucson "Housing Equation" public hearings, which focus specifically on housing.

#### **Review of Recent TPCH Changes**

Kyle K. reported changes since last General Council:

##### **Committees/ Other Bodies**

- Decision-making authority given to Committees without Board approval (with exceptions)
- Youth Homelessness System Improvement decision-making authority given to YAC
- Formation of TPCH Policy Subcommittee
- Formation of TPCH Executive Coalition

##### **Coordinated Entry**

- Batch Matching for Coordinated Entry referrals
- Housing Questionnaire replaces Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT)

##### **Strategic Planning**

- Working to update 2021 TPCH Strategic Plan
- Came out in support of STAR Village
- Formation of Prevention and Stabilization Committee
- Merging System Performance Monitoring and CoC Program Grant Committee

##### **Statewide Initiatives**

- HMIS Vendor selected as Green River
- Youth Homelessness System Improvement – officially launched Arizona Alliance Youth
- DWEL-AZ (Data Warehouse Enterprise Linkage for Arizona) still undergoing governance statewide. 3 current TPCH Designees include Elaine MacPherson, Yvette Gonzales, Megan Sanes, and Jocelyn Muzzin.

#### **2026 General Council Session Topic Survey**

This year, the CoC Board collaborated with the CoC Lead to pre-schedule General Council sessions based on community needs. These are sometimes technical assistance of topics

identified and facilitated by the CoC Program Grant Committee, or other trainings needed. Kat D. shared proposed sessions for 2026:

<b>Scheduling for 2026</b>	
<b>February</b>	System Performance and Monitoring (SPM) Committee Session
	Aligned Services Session
	Program Spotlight for Innovative Programs
<b>May</b>	System Performance and Monitoring (SPM) Committee Session
	Aligned Services Session- Elders and Homelessness
	DWEL-AZ Training
<b>August</b>	System Performance and Monitoring (SPM) Committee Session
	Aligned Services Session
	Program Spotlight for Innovative Programs
<b>November</b>	System Performance and Monitoring (SPM) Committee Session
	Aligned Services Session
	DV Safety Planning

Kat D. then shared a survey with attendees to enter their feedback for this proposed schedule and suggest other topics.

### **Lead Monitoring Recommendations**

System Performance Monitoring Committee is in charge of this monitoring of both Leads (HMIS & CoC) as required by HUD. Previously completed by SPE Committee. In past years this was all based upon check boxes for compliance as well as a qualitative section. Most recently, this happened as a conversation between the Committee and the Leads.

#### **HMIS Lead Recommendations**

##### **Reporting Process Improvements**

- Use the approved TPCH HMIS Reporting Request form for all report requests.
- Submit approved requests via the Revelation HelpDesk.
- Acknowledge receipt of each reporting request within 2 business days.

- Include estimated completion timeline and clarification of final parameters in acknowledgment.
- If deadlines cannot be met, send a follow-up with a revised completion date.

#### Communication Standards

- Respond to all emails and HelpDesk requests within 2 business days.
- All communication and requests should go through the Revelation HelpDesk.

#### Data Access & Transparency

- Create a Basecamp project for system reporting access:
- Include reports without PII and select reports with PII.
- Access limited to SPE Committee, CoC Lead, HMIS Lead, and active committee members.

#### Reporting Coordination

- Provide a reporting inventory by October 7, 2025, identifying all required and requested reports.
- Collaborate with CoC Lead on an annual reporting schedule covering HUD, local, and project deadlines.
- Report HMIS utilization rates to SPE by December 1, 2025.
- Clarify and update policies on software vendor changes and data ownership.

#### CoC Lead Recommendations

##### Continue and Strengthen Efforts To:

- Diversify TPCH committees and the Lived Experience Committee (LEC).
- Increase advocacy opportunities and the impact of non-conflicted TPCH members.
- Oversee system-wide adoption of Housing Central Command (HCC) best practices.
- Improve the coordinated entry (CE) process.
- Enhance training and onboarding for new committee and TPCH members.

##### Information Sharing & Transparency

- Improve communication and dissemination of reports and new processes.
- Enhance public engagement through the website by March 2026: livestream meetings, post meeting links, and add accessibility options.

##### System Coordination & Real-Time Data

- Transition to real-time bed availability reporting in ShelterPoint by December 30, 2025:
- Convene a shelter providers workgroup.
- Collaborate with DWEL-AZ partners for nightly census tracking via Green River and email distribution.
- Present referral and census tracking options to HMIS and SPE Committees.

##### Committee Practices

- Ensure consistent adoption of TPCH Unsheltered Initiative practices across committees.
- SPE Committee to make this a recurring discussion item related to system performance trends.

#### **Notice of Funding Opportunity (NOFO) and Federal Impacts**

All communities notified by the Department of Housing and Urban Development (HUD) that instead of two-year NOFO as promised, 2025 NOFO will be released. Notification was in July, but prior to and since government shutdown, no communication sent. Anticipated release of NOFO in next few days. Little information is known, only communications and speculation with other communities who are staying in contact to prepare for likely significant changes in process and scoring requirements. Changes may include:

- Compressed timeline (likely weeks instead of typical 90 day timeline)
- Shifting priorities deemphasizing principles like Housing First and equity
- Caps on permanent housing as low as 30% community wide. This would be drastic, as our portfolio is 78% permanent housing. We may need to be prepared to eliminate some of our permanent housing projects in favor of new projects.
- There will likely be changes to the tier system to make more funding competitive by lowering the amount of funding protected by Tier 1 status.

HUD mentioned possible new opportunity for transitional housing and outreach projects. Transitional housing has been deemphasized in previous HUD administrations, but this is a big emphasis of the current HUD leadership.

With the national impact, many state and federal partners have emerged to garner collective support to advocate. These have included the National Alliance to End Homelessness, the Arizona Housing Coalition, City and County elected staff, and a formal letter submitted by Mayor Romero to federal partners.

#### **Committee and Coalition Updates (see attached updates)**

All Committees and Coalitions provided written summaries of activities completed throughout the last quarter. Lisa F. gave Committee Chairs an opportunity to report out if they wanted to. Keith B. reported out about System Performance & Evaluation. Jocelyn M. reported out regarding Built for Zero Coalition. Danell J. reported out on Coordinated Entry, Kristina A. reported out on Diversity Equity & Inclusion (DEI). Cindy D. & Phil P. reported out on the HMIS Committee. Bernadette U. reported out on the Program Grants Committee. Stacie S. reported out on the Lived Experience Council.

Lisa F. reminded everyone that mid-term elections will happen before the next General Council meeting. Please watch for announcements on the TPCH website.

#### **New Business/Announcements**

None.

*Meeting adjourned at 2:23 PM*

*Minutes prepared by Megan Sanes and Elaine MacPherson*

**Attendance:** Quorum was reached with 20 of 23 total TPCH members with voting privileges.

Salvation Army  
Pima Council on Aging  
Emerge!  
New Spirit Lutheran Church  
Our Family Services  
Primavera Foundation  
SIROW at the University of Arizona  
Interfaith Community Services  
Hope of Glory Ministries  
Youth On Their Own  
Southern Arizona AIDS Foundation  
Southern Arizona VA  
Community Bridges  
Old Pueblo Community Services  
Compass Affordable Housing  
City of Tucson  
Pima County  
Banner  
HOM, Inc.  
United Way