



# FY 2023 HUD CoC NOFO: New Project Pre-Proposal Conference

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AUGUST 14, 2023

HOSTED BY CITY OF TUCSON

COC LEAD (AZ-501)

# Housekeeping

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Please remain muted throughout this presentation. Use the Q&A feature if you have a question during the presentation and we will field those questions at designated breaks. Do not submit questions using the chat feature.



During the designated Q&A period, you can also raise your hand and you will be called on to ask your question or provide your comment.



If you have technical difficulties, log out of the presentation and log back in. If this does not resolve the issue, please email [Austin.Puca@tucsonaz.gov](mailto:Austin.Puca@tucsonaz.gov)

# Today's Agenda

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Tools for Reference

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Funding Overview and Eligible Project Types

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Completing the Federal Application

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Completing the Local Application

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Evaluation Process, Timeline, and Resources

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# Tools for Reference

DOCUMENTS AND RESOURCES THAT SHOULD BE  
READILY ACCESSIBLE WHILE YOU PREPARE YOUR  
APPLICATION

# APPLICATION TOOLKIT

All of the following tools are useful for new projects to reference as they submit their applications and can be found at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition) and <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>:

HUD Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants

- HUD priorities and threshold review processes

FY 2023 TPCH Continuum of Care Program Notice of Funding Opportunity Overview, Instructions, and Process for Tucson/Pima County

- Local priorities and specific submission process

How to access Project Applications in eSNAPS

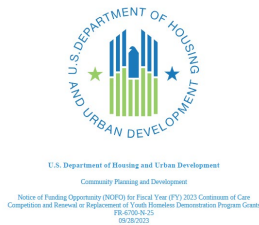
- Screen by screen guide for how to get into the federal application

New Projects Detailed Instructions

- Question by question guidance for how to respond and submit

New Projects Navigational Guide

- Support in navigating the eSNAPS platform, which can be daunting!



FY 2023 HUD CONTINUUM OF CARE PROGRAM ANNUAL FUNDING COMPETITION & NON-COMPETITIVE RENEWAL OF YOUTH HOMELESSNESS DEMONSTRATION PROJECTS

Competition Overview, Instructions, and Process for Tucson/Pima County

Applications Due 12:00pm (Noon) Arizona Time – August 25, 2023



Accessing the Project Application in e-snaps

**Introduction**

This document provides step-by-step instructions on how to access the Project Application in e-snaps. It is organized into the following sections:

- [Access e-snaps](#)
- [Complete the Project Applicant Profile](#)
- [Establish the Project Application](#)
- [Access the Project Application](#)

**Posted Resources**

HUD has determined that some CoC- and e-snaps-related resources need to be posted to HUD.gov, HUD's official website, rather than to the HUD Exchange, which focuses on technical resources for communities and grant recipients. FY 2023 NOFO information (e.g., detailed instructions), including the FY 2023 e-snaps Navigational Guides, will be published and updated on HUD.gov. Many of the other CoC- and e-snaps-related technical resources will remain on the HUD Exchange.

**Have a question?**

The e-snaps Ask A Question (AQ) desk on HUD Exchange is no longer active. Questions about e-snaps and the CoC Program NOFO must be submitted to the appropriate HUD.gov email address as follows:

- [CoCNOFO@hud.gov](mailto:CoCNOFO@hud.gov) for questions about the NOFO, competition, and applications.
- [e-snaps@hud.gov](mailto:e-snaps@hud.gov) for questions about e-snaps technical issues such as creating an individual user profile, login/password resets, requesting access to a CoC's or Project Applicant's e-snaps account, reapplying e-snaps, updating the Applicant Profile, identifying the funding opportunity, creating a project, and accessing the application on the "Submission" screen.

In your email, please provide:

- The specific details regarding the issue you are encountering.
- The steps you have taken up to the point the issue occurs.
- Any error messages.

You may also want to provide a screenshot.

CoC New Project Application Detailed Instructions: Fiscal Year 2023 CoC Program Competition

U.S. Department of Housing and Urban Development  
Community Planning and Development  
Office of Special Needs Assistance Programs

July 2023

FY 2023 Continuum of Care Program NOFO New Project Application

e-snaps Navigational Guide  
Version 1

# Funding Overview and Eligible Project Types

FUNDING OPPORTUNITY, FUNDING AVAILABLE, ELIGIBLE PROJECT TYPES, APPLICATION COMPONENTS, AND NON-COMPETITIVE PROCESS OVERVIEW

# FUNDING OPPORTUNITY

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**July 5, 2023**

- HUD released the FY 2023 Continuum of Care Program Notice of Funding Opportunity (NOFO).
- Posted at <https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

**July 28, 2023**

- HUD released the CoC and YHDP renewal and new project applications

**August 1, 2023**

- TPCH opened the local competition for Tucson/Pima County.
- Posted at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>

## HIGHLIGHTED CHANGES FROM PRIOR YEARS LOCAL COMPETITION

- Local ZoomGrants application eliminated and replaced with streamlined TPCH application supplement.
- Increased emphasis on racial equity, participation of persons with lived and living experience of homelessness, and Housing First.

## HIGHLIGHTED ADDITIONS FROM PRIOR YEARS LOCAL COMPETITION

- Changes in eligible costs to ensure compliance with Violence Against Women Act Reauthorization of 2022
- Changes to FMR Calculation: FY 2022 FMR data will be used in the eSNAPS tables, and if selected for conditional award, updates from FY 2023 FMRs will be applied in awarded amount post award.



### How?

- Can be added as an **expansion** to renewals (if adding **more** than 10% of funds from one eligible activity to another) – see page 42 of the HUD NOFO
- OR can be added to eligible renewal projects by shifting up to **10% of funds** from one eligible activity to the VAWA costs line item

Reference the  
CoC New  
Project  
Application  
Detailed  
Instructions!

### What? Costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer which includes:

- Moving costs for an emergency transfer
- Travel costs
- Security deposits
- Utilities to establish a new unit
- Housing fees (application, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe)
- Case management
- Housing navigation
- Technology to make a unit safe (doorbell cameras, security systems, phone and internet service)

### Costs for Monitoring Compliance with VAWA Confidentiality Requirements

- Monitoring and evaluation
- Developing and implementing strategies for corrective actions and remedies
- Program evaluation of confidentiality practices, policies, procedures
- Training on compliance with VAWA
- Reporting to CA and HUD
- Establishing methodology to protect survivor information
- Staff time associated with maintaining adherence to confidentiality requirements

Examples of New Eligible Costs to facilitate Emergency Transfer Plans:

# FUNDING OPPORTUNITY (FUNDING AVAILABLE)

## Annual Renewal Demand (\$11,644,810)

- **Youth Homelessness Demonstration Project Renewal and Replacement:** \$2,119,140 available for renewal and replacement of existing YHDP projects.
- **CoC Renewal and Reallocation Funds:** \$9,525,670 for renewal and reallocation of existing CoC projects. (Excludes CoC Planning).

## Bonus Funding Opportunities (\$1,620,984)

- **CoC Bonus:** \$815,137 available for CoC Bonus project applications.
- **DV Bonus:** \$805,847 available for Domestic Violence (DV) Bonus project applications.

Funding Amounts	
Tier 1	\$8,858,873
Tier 2	\$1,481,934
DV Bonus	\$805, 847
<b>TOTAL (if DV Bonus is awarded)</b>	<b>\$10,340,807</b>

Tier 1 is equal to 93% of the Annual Renewal Demand (less the amount set aside for YHDP Renewal and Replacement). Tier 2 is equal to 7% of the Annual Renewal Demand (less YHDP Renewal and Replacement funds) plus the amount available for CoC Bonus and DV Bonus. Renewal projects are not guaranteed placement in Tier 1 and will be competitively evaluated and ranked in Tier 1 or 2 based on community need and project impact.

Project Type	CoC Renewal	CoC Bonus	DV Bonus	YHDP
Supportive Services Only	SSO-CE Only		SSO-CE Only	Renewal Only
Safe Haven	X			
Transitional Housing	X			X
Rapid Rehousing	X		X	X
Joint Transitional – Rapid Rehousing	X		X	
Permanent Supportive Housing	X	X		X
HMIS	X			

# FUNDING OPPORTUNITY (ELIGIBLE PROJECT TYPES)

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# APPLICATION COMPONENTS

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## Intent to Renew (CoC Renewal Projects)

- Intent to Renew forms were due from all renewal applications on July 14, 2023.
- Plans to reduce or reallocate funding outside of the renewal project applicant's organization are binding.
- Plans to replace and existing YHDP Renewal project not submitted as part of the Intent to Renew must be submitted by 11:59pm August 11, 2023.

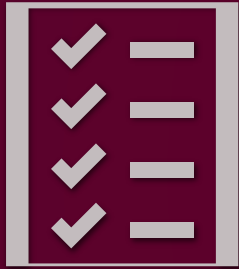


## Federal Application (All Projects)

- Submitted in e-snaps. Very minor changes to federal application in FY 2023. Renew without changes option remains available for renewal applications.
- YHDP Renewal and YHDP Replacement applications due in ESNAPS on or before August 25 at 12pm NOON.

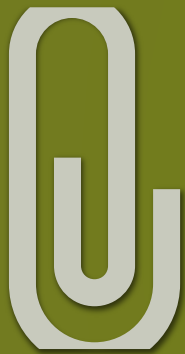
# APPLICATION COMPONENTS CONTINUED

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## Project Scorecard (Renewal Projects Only)

- Will be completed by HMIS Lead (performance item) and CoC Lead (participation, expenditures, etc.) and posted for public inspection on or before September 16, 2023. Performance measurements captured for the period of July 1, 2022-June 30, 2023.
- Score card elements included in Appendix A of TPCH FY 2023 CoC Program Competition Overview, Process, and Instructions for Tucson/Pima County



## TPCH Application Supplement (CoC Renewal & CoC/DV Bonus Projects)

- Submitted by email to [tpch-nofo@tucsonaz.gov](mailto:tpch-nofo@tucsonaz.gov).
- Includes TPCH Application Supplement Questionnaire and required attachments.
- Replaces the ZoomGrants local application.

# TPCH APPLICATION SUPPLEMENT

## TPCH APPLICATION SUPPLEMENTAL QUESTIONNAIRE MUST BE COMPLETED USING FILLABLE FORM PROVIDED

<https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>

## TPCH APPLICATION SUPPLEMENT QUESTIONNAIRE

Includes additional items considered by CoC in selection and ranking of project applications not fully addressed in HUD NOFO. Review instructions carefully and complete only those questions related to the project type for which the organization is applying.

## TPCH APPLICATION SUPPLEMENT ATTACHMENTS

- Racial equity and social justice policies and procedures
- Proof of expenditure during prior grant year (renewal and transition applicants only)
- HUD monitoring documents (renewal and transition applicants only)

Required Applicant Types	
CoC Renewal	Required
YHDP Renewal	Exempt
YHDP Replacement	Exempt
CoC Bonus	Required
DV Bonus	Required
CoC Renewal Consolidation	Required
CoC Transition Grant	Required

# TPCH APPLICATION SUPPLEMENT QUESTIONNAIRE

Section	SH	TH	RRH	TH-RRH	PSH	HMIS	SSO-CE
<b>A. General Info</b>	All	All	All	All	All	All	All
<b>B. Expedited Housing Placement</b>	All	All	All	All	All		
<b>C. Housing First &amp; Evidence-Based Practices</b>	All	All	All	All	All		
<b>D. Racial Equity, Social Justice, and Role of Persons with Lived Experience</b>	All	All	All	All	All	All	All
<b>E. Coordinated Entry</b>	All	All	All	All	All		
<b>F. Bonus Points &amp; Cost per Successful Exit</b>	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only		
<b>G. Community Wide Performance Improvement Plan</b>	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only
<b>H. Federal Compliance</b>	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only	Renewal Only
<b>I. HMIS &amp; SSO-CE Project Work Plans</b>						All	All

# RENEWAL PROJECT PERFORMANCE SCORECARD

Performance Score Cards are prepared by the HMIS Lead using reports run on July 13, 2023.

Score Cards will be posted at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/> on or before August 16, 2023.

Any disputes to the accuracy of the score card must be received at [tpch-nofa@tucsonaz.gov](mailto:tpch-nofa@tucsonaz.gov) no later than August 23, 2022.

Required Applicant Types	
CoC Renewal	Required
YHDP Renewal	Exempt
YHDP Replacement	Exempt
CoC Bonus	Exempt
DV Bonus	Exempt
CoC Renewal Consolidation	Required
CoC Transition Grant	Required

## Contributions to System Performance (Objective)

- Permanent Housing Exits
- Increased Income
- Non-cash Benefits
- Rapid Housing Placement
- Returns to Homelessness
- HMIS Data Quality
- Unit Utilization
- Coordinated Entry Access Point Participation
- Coordinated Entry Compliance
- TPCH Voting Membership
- Grant Expenditure

## Project Quality and Local Priorities (Qualitative)

- Housing First & Evidence-Based Practice
- Serving High Needs Households
- Advancing Race, Age, Gender, and Social Equity
- HUD Requirements & Compliance
- Participation of Persons with Lived Experience of Homelessness
- Project Budget
- Participation in Continuum-wide Performance Improvement Plan

Detailed evaluation criteria are posted as Appendix A to the TPCH FY 2023 CoC and YHDP NOFO Overview, Process, and Instructions for Tucson/Pima County:

<https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>



# Completing the Federal Application

FEDERAL  
APPLICATION  
OVERVIEW, ESNAPS  
ACCESS AND  
NAVIGATION  
OVERVIEW, AND  
ESNAPS TIPS AND  
COMMON PITFALLS

# COMPLETING THE FEDERAL APPLICATION (ESNAPS)

Completed at <https://www.esnaps.hud.gov>.



Must be completed in full and submitted prior to the application deadline.



Submission in E-SNAPS does not transmit the application to HUD, only to TPCH.



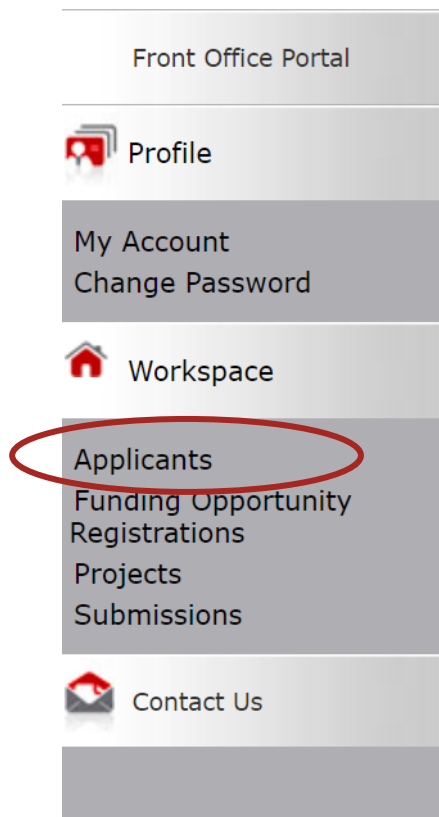
Late submissions are subject to scoring penalty and possible rejection.



Certifications and match commitment letter dated and signed between August 1, 2023, and August 25, 2023, required. Use match letter template provided at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>.

# UPDATING THE ESNAPS APPLICANT PROFILE

- Log into the ESNAPS portal.
- From the home screen, select “Applicants”.
- From the Applicants page, select “Open” next to the organization name.



Applicants							
Children	Registrants	Parent	Open	Applicant Name	Applicant Number	Number of Projects	Last Submission
				<a href="#">City of Tucson - Housing and Community Development Department - Community Development Division</a>	072450869	93	Nov 23, 2020

From the Applicant Profile page select “Submission Summary” on the left toolbar and unlock the Applicant Profile for editing (next slide).

# UPDATING THE APPLICANT PROFILE

## Applicant Profile

### 1. Profile Type

2. Organization Information

3. Contact Information

Authorized Representative

Alternate Contact

4. Additional Information

5. Forms & Attachments

HUD Form 2880

Code of Conduct

Other Attachment

6. Submission Summary

Export to PDF

Get PDF Viewer

Back to Applicants List

## 6. Submission Summary

Complete	Page	Last Updated	Mandatory
✓	<a href="#">1. Profile Type</a>	07/17/2019	Yes
✓	<a href="#">2. Organization Information</a>	07/17/2019	Yes
--	3. Contact Information	No Input Required	No
✓	<a href="#">Authorized Representative</a>	08/20/2019	Yes
✓	<a href="#">Alternate Contact</a>	09/16/2021	Yes
✓	<a href="#">4. Additional Information</a>	07/17/2019	Yes
--	5. Forms & Attachments	No Input Required	No
✓	<a href="#">HUD Form 2880</a>	09/16/2021	Yes
✓	<a href="#">Code of Conduct</a>	07/17/2019	Yes
--	<a href="#">Other Attachment</a>	No Input Required	No

Back

Next

Export to PDF

Get PDF Viewer

Edit


This e.Form has been marked as complete

- On the Submission Summary screen, select “Edit” to unlock the Applicant Profile.
- Once in edit mode, update certifications and forms as needed.
- Once complete, return to the Submission Summary and select “Submit” to exit edit mode.


# REGISTERING FOR THE FUNDING OPPORTUNITY

- From the ESNAPS home screen, select “Funding Opportunity Registrations”.
- From the Funding Opportunity Registrations page, select the registration icon next to appropriate Project Application (New Project Application FY2023)
- When prompted, confirm that you want to register for the funding opportunity.

Front Office Portal

 Profile

My Account  
Change Password


 Workspace

Applicants













**Funding Opportunity Registrations**

Projects

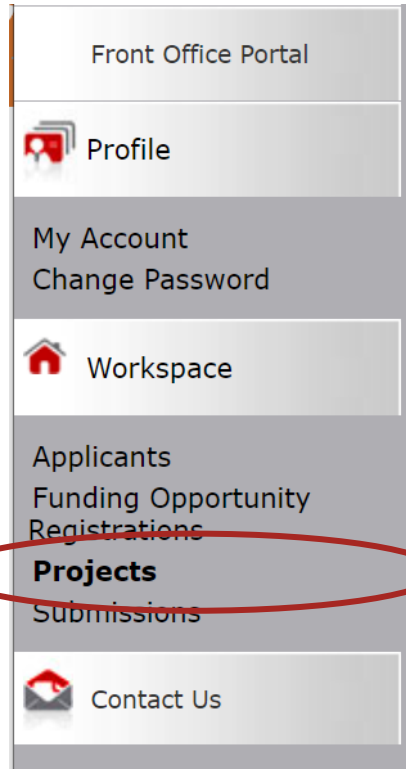
Submissions

 Contact Us

Applicant:

Funding Opportunity Registrations					
Register	View	Funding Opportunity Name ↑	Applicants Registered	Start Date	End Date
		CoC Planning Project Application FY2022	1	May 20, 2022	Dec 31, 2025
		CoC Planning Unsheltered Homelessness Set Aside Project Application FY2022	2	Jan 11, 2021	Dec 31, 2025
		New Project Application FY2022	1	May 13, 2022	Dec 31, 2027
		Renewal Project Application FY2022	1	May 16, 2022	Dec 31, 2027
		Rural Set Aside Project Application FY2022	0	Sep 16, 2020	Dec 31, 2026
		UFA Costs Project Application FY2022	0	Jun 6, 2022	Dec 31, 2025
		UFA Costs Unsheltered Homelessness Set Aside Project Application FY2022	0	Jan 11, 2021	Dec 31, 2025
		Unsheltered Homelessness Set Aside Project Application FY2022	1	Sep 16, 2020	Dec 31, 2026
		YHDP New Project Application FY2020	0	Feb 1, 2022	Apr 30, 2023
		YHDP Planning Project Application FY2020	0	Nov 22, 2021	Dec 31, 2023
		YHDP Renewal Project Application FY2022	0	Mar 8, 2021	Dec 31, 2026
		YHDP Replacement Project Application FY2022	0	Jun 9, 2022	Dec 31, 2027

# CREATE THE PROJECT APPLICATION



- From the ESNAPS home screen, select “Projects”.
- On the Project Screen, set Project Status to Open Projects and Funding Opportunity Name to match the opportunity registered for in previous step.
- Select the “New Project” icon to create the project application.

**Applicant:** City of Tucson - Housing and Community Development Department - Community Development Division (072450869) ▼

**Projects**

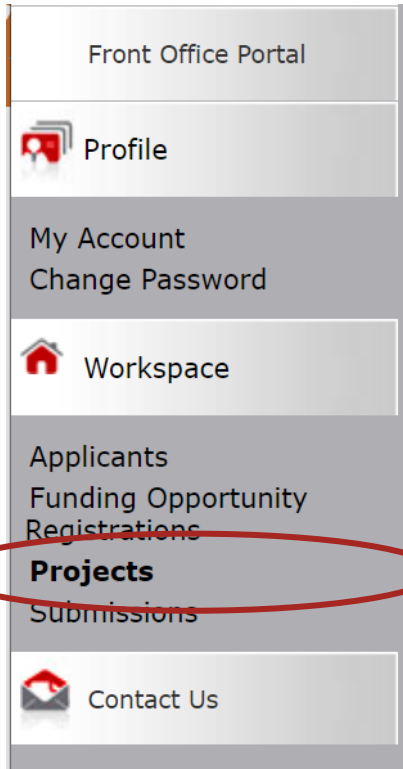
**Project Status:** Open Projects ▼

**Funding Opportunity Name:** New Project Application FY2022

Edit	Project Name ↑	Project Number	Funding Opportunity Name	Applicant Name
No records found.				

Navigation icons: ⏪ ⏩

# CREATE THE PROJECT APPLICATION



- On the New Project Application screen, enter the name of the FY 2023 project you are creating.
- **If a renewal project**, select the FY 2022 project application from which you would like to import existing data for the project application and save.
- Return to the ESNAPS Home Screen.

Community Development Department - Community Development Division (072450869) ▼

**Create a Project**

Funding Opportunity Name: Renewal Project Application FY2022

\* Applicant: City of Tucson - Housing and Community Development Department - Community Dev (072450869)

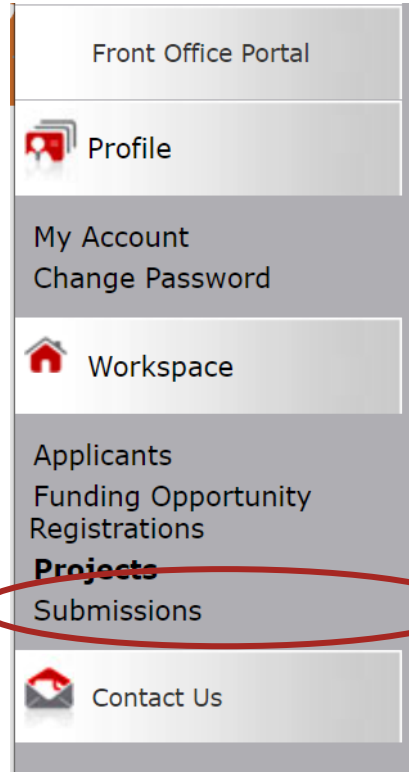
\* Applicant Project Name:

Import Data From:  ▼

Save Save & Add Another

Save & Back Cancel

# EDITING THE PROJECT APPLICATION



- From the ESNAPS home screen, select “Submissions”.
- On the Submissions Screen, select the FY 2023 project name you entered on the last screen from the Applicant Project Name drop down menu.
- Select the “Edit” icon to edit the project application.

**Submissions**

[Hide Filters] [Clear Filters]

**Applicant Project Name:** All Projects


**Date Submitted:** On [ ] 23

**Project Status:** All Projects

**Submission Version:** All Versions

**Associate Type:** All

Filter

Actions	Project Name ↑ Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted
	FY 2021 CoC Planning Grant 185138	CoC Planning Project Application FY2021 CoC Planning Project Application FY2021	Jan 12, 2021	Dec 31, 2021	Primary Applicant	1	



# TIPS FOR COMPLETING THE ESNAPS APPLICATION

**Start early and save often. ESNAPS has frequent technical challenges and slows during high use periods.**

Consult the NOFO, ESNAPS Detailed Instructions, and ESNAPS Navigational Guides for instructions as you complete the ESNAPS application (posted at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)).

**Forms and Certifications:** Standard Forms and Certifications will import from the completed applicant profile. Certification acknowledgments must be saved before the rest of the project application will be visible.

# COMMON PITFALLS

**Indirect Costs:** If the project intends to apply an indirect cost rate or claim de minimis indirect costs for the FY 2023 CoC project award, this must be indicated in the applicable application and applicant profile screens. If applying an indirect cost rate, the organization's current federally negotiated indirect cost agreement must be attached to the project application.

- Indirect costs may only be claimed on costs included within the organization's direct cost base and must be applied within the appropriate budget line items (e.g., supportive services, operating, administration).

**Match Requirements:** Matching funds are required for all CoC and YHDP projects. Match letters must be signed between August 1 and August 25, 2023, attached to the project application, and include the following details:

- Grant Name and PIN
- Date range for which funds are available: 1 year beginning first day of the grant period.
- Specific source and type of funds (e.g. – Government, CDBG)
- Dollar amount of commitment: Must be 25% of federal funds (excluding Leasing funds)
- Specific use of funds (e.g., project staff salary, office supplies, etc.)

Match Letter Template provided at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>.

# Kinds of New Projects

SITUATIONS  
WARRANTING A NEW  
PROJECT  
APPLICATION

# KINDS OF NEW PROJECTS

Entirely new project that does not currently exist.

Renewal of an existing project interested in transitioning from one component to another.\*

Existing project seeking an expansion to add units, beds, persons served, or services provided to program participants.

**COC NEW PROJECT  
APPLICATION**

**COC TRANSITION  
APPLICATION**

**COC EXPANSION  
APPLICATION**

**FEDERAL NEW PROJECT APPLICATION COMPLETED ONLINE USING E-SNAPS**

**<https://www.hudexchange.info/programs/e-snaps/>**

*\*Must be approved by CoC Board prior to submission. Applicants interested in applying for a consolidation or transition grant are encouraged to meet with the CoC Lead Agency for guidance. Approval requests due August 11 if not submitted through the Intent to Renew process.*

# NEW PROJECTS – COC BONUS

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Must serve persons who meet DedicatedPLUS eligibility or who are chronically homeless at initial project enrollment

PSH is the only eligible component for a new CoC Bonus project

Projects that leverage housing funded through sources other than CoC or ESG funds which account for at least 25% of supported units will be prioritized.

All new permanent supportive projects must provide directly or have a memorandum of understanding in place with a qualified provider at the time of application to ensure all Medicaid-eligible participants will be directly assisted to receive appropriate medical and behavioral health services.

Projects should demonstrate capacity and high-quality approaches to serving people experiencing homelessness throughout Pima County including tribal and rural communities outside the metropolitan reach.

Service-rich permanent supportive housing projects in which federal, match, and leveraged funds are sufficient to meet the complex service needs of people persons who meet the Chronic Homelessness or Dedicated Plus eligibility standards will be prioritized.

# NEW PROJECTS – DV BONUS

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Must serve survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless under Categories 1 or 4

New DV Bonus project must request only one year of funding, but may request a longer initial grant term (no longer than 18 months) regardless of component

Eligible new project types include RRH, TH-RRH, and SSO-CE.

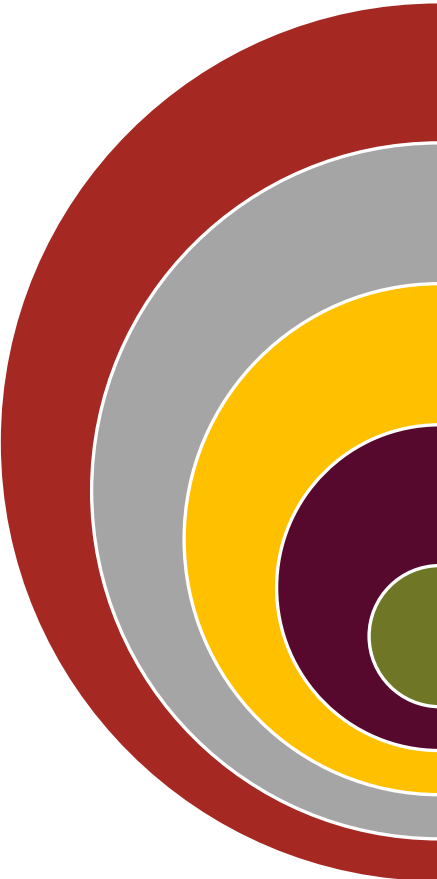
Must be trauma informed and expand capacity to rapidly transition households fleeing or attempting to flee DV to stable housing

SSO-CE projects must improve and expedite housing access and coordination

Projects must adhere to the TPCH Service Standards for Domestic Violence Projects

# TRANSITION GRANTS

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Transition grants allow an existing project to change to a new project component (e.g. changing a transitional housing project to permanent supportive housing) over the course of their normal operating year.

Unlike traditional reallocation, the transition grant allows a 12-month transition period during which the project begins operating under the new type while closing out services under the original type.

Transition grants will be evaluated in the same fashion as a renewal grant (and will have performance listed on the performance scorecard) but the applicant must submit a new project application indicating that the project is created through the transition of an expiring CoC renewal project.

By the end of the operating year for which FY 2023 funds were awarded, the transition grant must be operating under the new component and will be eligible to apply for renewal in the next competition in its new component.

**If you use the transition grant process, you cannot consolidate or expand a project that is transitioning.**

# EXPANSION PROJECTS

As described on page 15 of the FY 2023 HUD NOFO, the expansion process can be used to add funds to a project to expand its current operations by adding:

Units

Beds

Persons served

Services provided to existing program participants

## Expansion for DV Bonus:

**Can only be submitted by SSO-CE and RRH Projects  
(more on next slide)**

If DV Bonus is submitted, ONLY the new project expansion will be considered for DV Bonus funds, and HUD will only select a new DV bonus project that expands an existing renewal project if HUD conditionally selects the renewal project in Tier 1 or Tier 2.

DV bonus funding can be used to expand an existing renewal project that is NOT dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking if the expansion is SOLELY for additional units, beds, or services dedicated to persons eligible to be served with DV Bonus funding.



# REMINDER -PROJECT TYPES ELIGIBLE FOR EXPANSION

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## Current SSO-CE Projects

- Can expand as DV Bonus only
- **Only ONE** expanded SSO-CE DV Bonus project allowed in the community

## Current RRH Projects

- Can expand as DV Bonus only

## Current PSH Projects

- Can expand as CoC Bonus only

## Current Safe Haven, HMIS, and Transitional Housing Projects

- Cannot apply for expansion

*Expansion grant terms MUST be one year, regardless of component*

# HOW TO SUBMIT VIA ESNAPS

## NEW PROJECT

Completion of project applicant profile

**IF ORGANIZATION IS A FIRST TIME APPLICANT:**  
organization must establish itself in eSNAPS –  
specific resource for this mentioned on page 9 of  
the New Project Detailed Instructions

Establishment of the project application

## TRANSITION

Completion of project applicant profile

Submission of renewal application indicating  
transition

Establishment of NEW application with indication  
of transition

On Screen 7a of eSNAPS (see page 46 of New  
Project Detailed Instructions) the most recently  
approved project application must be attached.

## EXPANSION

Completion of project applicant profile

Entry of the grant number of the project that is  
eligible as a renewal as a “Stand Alone Renewal”  
and complete the Expansion table.

Establishment of new project application for the  
expansion funds requested indicating that the grant  
is submitted as a “Stand-Alone Expansion” and  
complete the Expansion table.

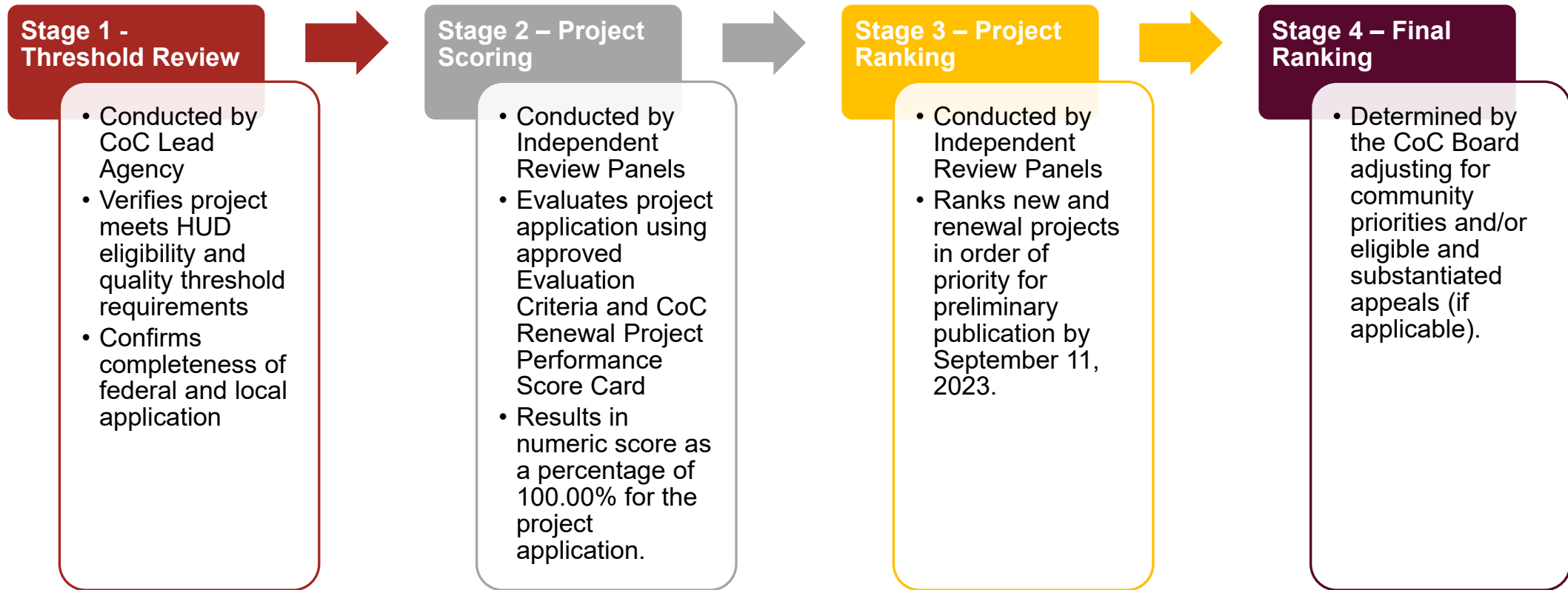
Ensure expanded amounts fall under the CoC / DV  
Bonus funding amounts

# Timeline and Resources

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KEY DATES AND IMPORTANT  
RESOURCES

# Application Review Process



# KEY DATES

**August 11**

- Requests to apply for consolidation, transition grants, YHDP replacement activities not submitted through the Intent to Renew process due to [tpch-nofo@tucsonaz.gov](mailto:tpch-nofo@tucsonaz.gov).

**August 16**

- Preliminary FY 2023 CoC Performance Score Card posted to <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>.

**August 23**

- Disputes to FY 2023 CoC Performance Score Card results due to [tpch-nofo@tucsonaz.gov](mailto:tpch-nofo@tucsonaz.gov). Must include supporting evidence of dispute.

**August 25**

- (12pm Noon): Renewal project applications due in ESNAPS and TPCH application supplement due to [tpch-nofo@tucsonaz.gov](mailto:tpch-nofo@tucsonaz.gov).

**September 11**

- FY 2023 Preliminary Project Ranking posted at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>.

Detailed NOFO calendar posted at <https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/> and provided in the published TPCH FY 2023 CoC Program NOFO Overview, Instructions, and Process for Tucson/Pima County.

# IMPORTANT RESOURCES

## **TPCH FY 2023 CoC Program Competition Web Page**

<https://tpch.net/about/nofa-documents/fiscal-year-2023-coc-nofo/>

Includes details regarding the FY 2023 funding competition, links to local instructions and process documents, match letter template, approved Grants Inventory Worksheet, and project application

## **HUD FY 2023 CoC NOFO Web Page**

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

Includes links to the FY 2022 Notice of Funding Opportunity and ESNAPS resources.

## **HUD FY 2023 CoC Funding Competition Web Page**

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)

Includes detailed instructions and navigational guides for completing the ESNAPS application and other useful tools.

**GENERAL AND LOCAL  
COMPETITION QUESTIONS**

Email [tpch-nofo@tucsonaz.gov](mailto:tpch-nofo@tucsonaz.gov)

**HELP WITH ESNAPS**

Password resets, system errors,  
technical issues, etc.

Email [e-snaps@hud.gov](mailto:e-snaps@hud.gov)

**QUESTIONS FOR HUD**

NOFO clarification, etc.

Email [cocnofo@hud.gov](mailto:cocnofo@hud.gov)



# Questions?

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Please take a moment to ensure any questions typed into the chat have been moved to the Q&A feature.



Tucson Pima Collaboration  
To End Homelessness

# Thank you!

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IF YOU OR YOUR ORGANIZATION HAS  
ADDITIONAL QUESTIONS, PLEASE EMAIL:  
[TPCH-NOFO@TUCSONAZ.GOV](mailto:TPCH-NOFO@TUCSONAZ.GOV)